



**Victoria Gold Corp.** (“Victoria”) is a mining company with an Executive team that is experienced in developing and operating mines in an environmentally and socially responsible manner. Victoria’s Eagle Gold Mine poured its first gold in September 2019 and declared commercial production at the end of Q2 2020. Future and current mines, like Eagle Gold, will be a strong contributor to the Yukon and its citizens for many years to come. [www.vgcx.com](http://www.vgcx.com)

Victoria is looking to hire the position outlined below for our **Eagle Gold Mine** located in Yukon:

### **IT Superintendent**

Reporting to the IT Manager, the Information Technology (IT) Superintendent will lead, guide and coach the Eagle site departmental members in the execution of IT related operational requirements and strategic initiatives. This role will also work as a strategic business partner with the Administration Manager and his direct reports to develop information technology plans and solutions that support the Eagle Mine strategic objectives.

This position will also coordinate with departments to reinforce Victoria Gold’s Vision and Values while maintaining the integrity of all information technology. This position will work on a rotational basis (2x2). Responsibilities are noted below which will include but are not limited to:

#### **Main Tasks and Responsibilities:**

- Lead a team of 2 Desktop support technician and 2 Network/Server Coordinator
- Manage and ensure all employees are working in compliance with all VIT / Eagle Mine, Territorial and Federal safety guidelines and procedures.
- Manage and ensure all employees and contractors are working in compliance with all VIT / Eagle Mine standard operating procedures.
- Manage and ensure that all employees and contractors are certified to execute the tasks/jobs they are assigned.
- Participate in Joint Occupational Safety and Health Committee activities, as required.
- Position IT as a strategic partner with the other Eagle Mine departments by providing timely and complete service to the business.
- Participate in the development of long-term IT related plans and budgets (annual budget, 5-year resource and equipment forecast, etc.).
- Ensures achievement of goals and targets for the IT functions in line with approved plans (annual budget, short-range forecasts, etc.)
- Manage the troubleshooting and maintenance of the Active Directory, Printing, WAN, VoIP Telephony, firewalls and VPN connections in Windows OS environments.
- Oversee the installation, configuration and maintenance of workstations and notebooks, servers, networks and equipment.
- Manage the development and conducting of user training to enhance productivity.
- Promote the IT policies and procedures and ensure their consistent use and application.
- Manage and ensure position/job descriptions are maintained and updated as required.
- Manage and ensure that training is provided in accordance with the current and future needs of the department.
- Coach and mentor department team member growth and development.
- Manage and ensure professional learning objectives of the department team members are defined and met.

- Manage and ensure performance reviews are conducted as required; with feedback and coaching provided for all department team members.
- Provide expertise, leadership and guidance to internal and external departments (as required).
- Ensure that the daily, weekly and monthly IT area reports that monitor progress vs. business objectives and budget are completed on a timely basis.
- Identify potential issues and collaborate with the IT Manager and Departmental Managers to prevent, mitigate or resolve them in a real-time environment.
- Investigate and identify options and recommend short- and long-term projects and approaches to enhance efficiency and cost effectiveness of the mine site while collaborating with peer departments.
- Behave in a way that demonstrates support of Victoria Gold Corp Vision and Values.
- Responsible for but not limited to all tasks/duties assigned or required.

**Qualifications and Experience:**

- Proof of being fully vaccinated for COVID-19;
- Bachelor of Science in Information Technology or other relevant management experience.
- At least 10 years of experience in a management / supervisory role, managing 2-4 direct reports.
- Excellent knowledge of Microsoft Active Directory/0365.
- Experience with backup/recovery solutions, operations, and disaster recovery testing.
- Strong knowledge of radio communications.
- Knowledgeable of core switching/routing. VLAN, VPNs, DNS, DHCP, SQL configuration.
- Strong knowledge of PC hardware and software.
- Familiarity with IT delivery technologies – Fiber, WiFi, Mesh, Microwave
- Strong knowledge of CATV distribution and satellite communication; knowledge of ERP System is considered a valuable asset.
- Excellent working knowledge of all Microsoft Office Software especially Outlook, Excel, Word & PowerPoint.

Victoria Gold Corp. offers a competitive compensation and benefits package. **Hiring preference will be given to NND Citizens and Yukon Residents.** If you are excited about this opportunity and feel you meet the expectations of the role, please send us your resume to the following email address: [greatpeoplework@vgcx.com](mailto:greatpeoplework@vgcx.com)