



**Victoria Gold Corp.** (“Victoria”) is a mining company with an Executive team that is experienced in developing and operating mines in an environmentally and socially responsible manner. Victoria’s Eagle Gold Mine poured its first gold in September 2019 and declared commercial production at the end of Q2 2020. Future and current mines, like Eagle Gold, will be a strong contributor to the Yukon and its citizens for many years to come. [www.vgcx.com](http://www.vgcx.com)

Victoria is looking to hire the position outlined below for our **Eagle Gold Mine** located in Yukon:

## **ELECTRICAL & INSTRUMENTATION (E&I) PLANNER**

Under the direction of the Senior Maintenance Planner, the E&I Planner is responsible for the planning and scheduling of E&I activities at the Eagle Gold Project. The E&I Planner works closely with Superintendents and Supervisors across all areas. This position will work on a rotational basis. Responsibilities are noted below which will include but are not limited to:

### **Main Tasks and Responsibilities:**

- Supports a strong safety culture
- Prepare Work Orders for execution through applying the principles of maintenance planning
- Create 1-2 week advanced schedules for the E&I Supervisors
- Provide supervisors with job scopes plus craft and work hour estimates
- Assist in the development and maintaining of the preventative maintenance system
- Assist in ensuring availability of anticipated spare parts and special tools
- Update work plans, equipment Bill of Materials, work orders and preventive maintenance procedures and schedules in CMMS.
- Statutory compliance and proper documentation for equipment associated with the maintenance department.
- Scheduling available manpower, ordering and tracking parts, and documenting work tasks. This includes developing and maintaining the maintenance management system in CMMS program (work order creating and tracking, preventive maintenance strategies, managing the functional location structure, etc.).
- Coordinate maintenance with other departments and operations including tracking schedule compliance, reviewing completed work and prioritizing work to be complete.

### **Qualifications and Experience:**

- Trades Certification and/or College Diploma in the electrical and/or instrumentation field with five (5) years’ maintenance planning experience in mining and heavy industry. CMMS and MS Office applications (Excel, Work, Project) experience is also an asset. Computer proficiency and knowledge of maintenance planning and scheduling is mandatory.
- Ability to work within a team environment with demonstrated leadership qualities.
- Commit to safe work practices.

Victoria Gold Corp. offers a competitive compensation and benefits package. If you are excited about this opportunity and feel you meet the expectations of the role, please send us your resume with the reference headline “Electrical & Instrumentation Planner” to the following email address: [greatpeoplework@vgcx.com](mailto:greatpeoplework@vgcx.com)